



KINETON GREEN PRIMARY SCHOOL
METROPOLITAN BOROUGH OF SOLIHULL

Our School Plan for the Reopening and Operation of Kineton Green Primary School March Planning 2021

This document sets out our pathway for the reopening and operation of Kineton Green Primary School for the period of March 2021 onwards. We have just come out of the third national lockdown period (hopefully the last). This document outlines our proposed pathway as of March 2021.

Section A: The principles which underpin and inform decisions regarding the reopening of Kineton Green School and operational decisions during the COVID-19 pandemic. **(no updates)**

Section B: A description of our three Phases. **(updated)**

Section C: Our plan for March 2021. **(updated)**

Section D: Further details – questions and answers. **(updated)**

For ease of reading updated information is in green font.



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Section A

A SET OF PRINCIPLES FOR THE REOPENING AND OPERATION OF KINETON GREEN PRIMARY SCHOOL

We have created a set of principles which will support Kineton Green School and governors in deciding how we reopen and operate during this current COVID-19 pandemic. These principles have been created with reference to guidance documents from Public Health England, the Department for Education and our Local Authority.

- All our decisions will be rooted in the school's values of the 'Five Bees.'
- We will be mindful of Public Health England guidance.
- We believe the best place for our children is in school.
- School must be a safe place. All decisions carry a certain degree of risk but risks must be minimised. Detailed risk assessments will be carried out.
- In addition to being safe, our community must also believe that school is safe. We will be open and transparent in order to build confidence and maintain trust. Parents must feel it is a safe place to send their children, children must feel school is a safe environment in which to learn and staff must feel it is a safe place in which to work.
- School is not just a place for children. We will consult with and consider the needs of all staff.
- We will be mindful of the safety and mental, emotional and physical wellbeing of our children, their families and our staff.
- We aim to create and maintain a culture of vigilance. Practices will be closely monitored and adjusted, if and when required.
- We recognise that lockdown has caused the loss of routine, structure, friendship, opportunity and freedom. We aim to support the mental health and well-being of our children. We will modify our curriculum and teaching and learning practices to reflect this aim.
- The reopening and returning to 'normal' school life will take time and it will be carefully planned and managed. It cannot, and will not, be decided by arbitrary dates.
- We will consider the needs of different groups of children, and individual children, and will prioritise these children where we feel this is appropriate.
- We will plan for changes that are sustainable for the medium and longer term, and are as supportive as possible for children and families whilst being manageable for school. Our plans will adhere to the principles laid out in this document.
- We will maintain a flexible and adaptable approach, responsive to the changing needs of our school, our local and our national community. We will be mindful of ongoing government guidelines and legislation.
- The careful and phased reopening of school will focus on supporting children to learn, to stay safe, and to enjoy being back with friends and their teachers.
- We aim to ensure consistency of provision wherever possible.



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- We believe children need to be taught and supported by teachers and teaching support staff who know them well. Relationships are at the heart of school life. Children need to be taught by: staff who know their names; staff who know the things which make them smile and laugh; staff who know what worries them and makes them feel sad; staff who know how they learn best and when they need a little extra help. We see minimal value in children returning to school with teachers and teaching support staff who the children don't know and who are not known to the staff.
- Families will be encouraged and supported to send their children back to school when the time is right. We will work closely with families who have concerns and will do our best to find solutions.
- We recognise that we are privileged to have such strong and supportive parent-school relationships. Our decisions will be made in the belief that our parents will support us and will abide by our requests.



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Section B

We believe it is helpful to think of school operating in three different phases. These are the school's phases and are not based wholly on any national or local recommendations.

Phase	Government	School
Phase 1 School Closure January 2021 <i>Almost complete</i>	The Government asked all schools to close. The Government asked schools to provide childcare support for a very small group of children e.g. <i>vulnerable children or children whose parents are key workers.</i>	Kineton Green was closed for schooling (lessons) for most pupils. Kineton Green has provided schooling for pupils of eligible parents based on guidance from Government.
Phase 2 Partial reopening or partial closure. January/February 2021 <i>Completed for Nursery and key worker/vulnerable children.</i>	The Government asked schools to begin to reopen for certain groups of children. This was primarily for all Nursery and key worker/vulnerable pupils. At the beginning of this pandemic (January 2021) schools were asked to move from Phase 3 into Phase 1, there was no partial closure.	Phase 2 was the most challenging for any school to manage and schools took different approaches to reflect their individual circumstances. It is important to note that Phase 2 was fluid and procedures and practices changed to reflect changing priorities and needs, both nationally and locally. When making reopening/closing and operational decisions within Phase 2, Kineton Green School followed the principles outlined in this document.
Phase 3 School fully open <i>Ready to implement from March 2021</i>	The Government asks all schools to return to normal but with some restrictions required. <i>Government guidance has now been published which advises some restrictions are kept in place.</i>	Kineton Green will be fully open to all year groups.
Phase 4	Schools fully open with no restrictions.	School fully open with no restrictions.



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Section C

OUR SCHOOL PLAN – MOVING OUT OF PHASE 2 INTO PHASE 3 September 2020

From the beginning of March 2021, we plan to move from Phase 2 (partial reopening/closure) to Phase 3 (fully open). **We must be quite clear that although we are moving into phase three some restrictions and changes in arrangements will still be in place.**

As described in Section B of this document, Phase 3 is a full reopening though there will still be measures required to be in place to continue to ensure the safety of everyone in our school community and to ensure transmission remains low. Whilst Phase 3 is far more stable and similar to school prior to COVID-19 there may well be necessary changes e.g. local lock downs or bubble closures if there is an outbreak within school and our plan may need to change accordingly – and this may be with very limited notice. We recognise that this uncertainty will continue to cause anxiety and we will endeavour to be as open and as transparent as possible.

We thank you for all your patience and support. We recognise that this plan may still be challenging for you as you attempt to juggle changes in work commitments with a full reopening of school.

Phase 3	Arrangements
Phase 3 - March 2021 All pupils	<p>School will reopen to all pupils on Monday 8th March 2021.</p> <p>School will be open Monday to Friday – all day (with the exception of nursery who will be attending every morning).</p> <p>Children will attend school on a full time basis in groups of up to 30 pupils still in year group bubbles. The bubbles will have separate start and finish times, break times and lunchtimes.</p> <p>Start and finish timings:</p> <p>Nursery children (FS1) - 8.55am (start) 11.55am (finish) via the Olton Project gate.</p> <p>Reception Children (FS2) – 8.40am (start) 3.10pm (finish) via the vehicle access gate.</p> <p>Year 1 - 8.40am (start) 3.10pm (finish) via the pedestrian access gate.</p> <p>Year 2 - 8.45am (start) 3.15pm (finish) via the vehicle access gate.</p> <p>Year 3 - 8.45am (start) 3.15pm (finish) via the pedestrian access gate.</p> <p>Year 4 – 8.50am (start) 3.20pm (finish) via the vehicle access gate.</p> <p>Year 5 – 8.50am (start) 3.20pm (finish) via the pedestrian access gate.</p> <p>Year 6 - 8.35am (start) 3.05pm (finish) via the pedestrian access gate.</p>



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	<p>Due to the need for staggered start and finish times there may be a small gap between drop off or pick up times for siblings.</p>
<p>Phase 3 – March 2021</p> <p>Beehive before and after school club reopens from Monday 8th March 2021</p>	<p>Following the Government Guidance, the Beehive will split pupils into small consistent bubbles which will contain pupils from different year group bubbles.</p> <p>Sessions will need to be booked via the manager of the Beehive Club, in advance.</p> <p>Before school club opens from 7.30am</p> <p>After school provision will open from 3.05pm until 6pm.</p>
<p>Phase 3 – March 2021</p> <p>Beehive Wrap Around (30 hour provision) FS1/Nursery children only reopens from the Beehive facility from Monday 8th 2021.</p>	<p>The Beehive Wrap Around will only contain pupils from their year group bubble opening for afternoons from Monday 8th March 2021 from 11.55am to 2.55pm.</p>
<p>Phase 4</p>	<p>School is fully open with no restrictions.</p>



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Section D

FURTHER DETAILS – QUESTIONS AND ANSWERS

This final section of our document is a question and answer section - questions and answers are in no particular order. This, we hope, will address many of the questions that we know you have and will provide some further detail regarding our current plan. National and local guidance is being updated on an almost daily basis so please do bear with us if we need to change our plan.

Is it now safe to send my child back to school?

Can school guarantee that my child, or a member of staff, will not be infected by COVID-19 if they return to school?

No, we cannot guarantee this. But we are putting measures to minimise the risk. One of our principles for reopening states – ‘School must be a safe place. All decisions carry a certain degree of risk but risks must be minimised. Detailed risk assessments will be carried out.’

How will school ensure there is social distancing? Will school maintain a social distancing rule at all times?

We know that social distancing still plays a role if we wish to continue to reduce transmission and keep the R number below 1. The guidance we have received from the Government says there is no requirement for pupils to socially distance within their bubble though guidance still requires staff to maintain a 2m distance wherever possible.

We need to be really clear on this point, we will put measures in place to continue social distancing, when possible, but we cannot ensure children remain apart from each other and staff when in school.

What hygiene practices will be in place?

Children will still be required to wash their hands when they arrive in school, handwashing will be supervised by a member of staff. Children will be required to wash their hands throughout the day including at the end of their morning/afternoon session before they go home. Visitors entering school will be kept to an absolute minimum and they will be required to wear a face covering and wash their hands before entering the main school building. Hand sanitising units are still available in every classroom. Anyone arriving at school who is symptomatic will not be allowed into the main school building and they will be asked to leave our site immediately.

In regard to respiratory hygiene, we do ask that children have their own supply of tissues. There will be tissues available in classrooms if required. The children will be taught: *Catch it! Bin it! Kill it!* – please reinforce this slogan at home. Each classroom will have a bin for tissues which will be emptied at the end of the day.

What cleaning practices will be in place?

A detailed cleaning schedule has been created to reduce transmission within a group. Classroom furniture and surfaces, toilets, all touch surfaces such as door handles and all equipment children will have been in contact with will be cleaned during (where necessary e.g. following lunch) and at the end of every school day. Classroom doors and windows will be kept open during the day.

Will toilets be a place where transmission can easily spread?

Each bubble of children will be using their own allocated, unisex toilet. Toilets will be cleaned at the end of the school day.



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Will school staff be wearing personal protective equipment?

We will adhere to Government advice in regard to PPE. The current advice is that the majority of staff in education settings do not require PPE. The guidance does list a very small number of cases where Public Health England believes PPE would be appropriate. **Staff have been asked to wear face coverings in communal areas but not whilst teaching in their own classroom.**

Will staff be wearing face masks? Will children be allowed to wear face masks in school?

Wearing a face covering or face mask in schools, or other education setting, has not been recommended by the Government. However, some staff may choose to wear a mask (due to health conditions). **Staff have now been asked to wear face coverings in communal areas but not whilst teaching in their own classroom.** We would ask a child to remove their face covering or face mask when in school. The only exception is where a child becomes unwell with symptoms of coronavirus and needs direct personal care until they can return home.

What will happen if my child, or another child, begins to display symptoms?

We will strictly adhere to the guidance from Public Health England (PHE). If anyone becomes unwell with a new continuous cough, or a high temperature, they will be sent home and parents will be advised to follow PHE guidance - COVID-19: guidance for households with a possible coronavirus infection guidance (<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>).

Where a child is awaiting collection, they will be moved to the 'Isolation' room at the front of school. If they need to go to the toilet while waiting to be collected they will use the visitor toilet. This will then be cleaned and disinfected before being used by anyone else. If the child requires personal care staff will wear personal protective equipment.

Will the member of staff who has helped a child who is displaying symptoms also have to go home?

No, the current guidance states that staff do not need to go home unless they develop symptoms themselves or the child subsequently tests positive.

Staff are now taking part in voluntary LFD (lateral Flow Device) testing twice a week to identify any one who may be asymptomatic. If the test is positive, then the member of staff will have to isolate for 10 days along with their bubble (if there has been contact within the last 48 hours).

What will happen if there is a confirmed case of coronavirus in school?

When a child, or staff member, develops symptoms compatible with coronavirus, they will be sent home and asked to isolate for 10 days. We will advise all fellow household members to self-isolate for 10 days. We would encourage all staff and children who are displaying symptoms to get tested. Where the child, or staff member, tests negative they can return to school and their fellow household members can end their self-isolation. Where the child, or staff member, tests positive the rest of their bubble will be sent home and they will be advised to self-isolate for 10 days. During this period school will set work via 'Teams.' The other household members of that wider group do not need to self-isolate unless the child, or staff member, in that group subsequently develops symptoms.

Will school be checking all children's temperature at the start of each day?

No, we will not be checking children's temperature. Government guidance (<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>) states that routine testing of a child's temperature is not a reliable method for identifying coronavirus.



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Will school be checking children's temperature if they are displaying symptoms?

Yes, we will be checking children's temperature if they are displaying symptoms even though the government guidance states this may not be reliable. School still feels this is a precautionary measure and will be using infrared thermometers.

What happens if my child has been shielding due to an underlying health condition?

The government has relaxed the advice given to those who are shielding. If you still have concerns, please contact the school office via email for advice.



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Can you please share some more details of your plan?

What are the timings for the morning and afternoon sessions?

Please see **section C** of this document as all year groups start and finish times vary.

Pick up and drop off points: **we have closed all waiting areas**. Parents will need to drop off and pick up at the orange barriers on the pedestrian path and vehicular driveway.

For all groups, it is essential that children are dropped off at the specified time (no more than 5 minutes before in order to keep year group bubbles separate) collected on time; there will be no facilities in school where children can wait for their parents who are late collecting them.

Please bear with us as it will take a few minutes to reunite all the children with the right parent.

What will the drop-off arrangements be at the start of each session (morning/afternoon)?

We will be suspending morning drop-off in the normal waiting areas and the school drive will be closed for all vehicles, this applies to the start and the end of the school day and includes all families who currently have a carpark fob. This is because we need to use the school drive as a pathway. When queuing to drop off and pick up please adhere to the floor markings and keep to social distancing rules. Please note, to minimise the number of adults on the school site we are still requesting that only one adult drops and collects and that they wear a face covering. Please use the queuing system and do not congregate in groups.

Why are the start and the end of day timings staggered?

This is so we can keep the bubbles separate and avoid large gathering of adults on the pavement outside the school gates.

Will Parents dropping off at the Beehive Club be able to access the school driveway?

Yes, parents dropping off, by car, at the Beehive before and after school club must have a fob and will only be able to access the driveway between 7.30am and 8.15am with after school access from 4.30pm till 6pm. The pedestrian gate will be open at these times. Access outside of these times or without a fob will not be permitted. Parents will need to collect and drop off children at the main Beehive entrance (under the canopy). Parents will not be able to come into the school.

How many children will there be in each schooling group?

We have planned for a maximum of 30 children in each group, this follows Government recommendations.

Will I be able to talk to my child's teacher at the beginning or end of their session?

We would request that parents minimise any conversations with staff at pick up and drop off preferably sending a school an email instead. Messages will be passed on to the appropriate member of staff.

If you need to discuss a matter with your child's class teacher, please email the school office. Your child's class teacher will either email you back or contact you by phone.

A senior member of staff will be on the school gates at the beginning and the end of each morning and afternoon session.

What are the changes to before and after childcare provision – The Beehive?

Our Beehive childcare, before and after school and wrap around will reopen as from **Monday 8th March** for before and after school club and for the wrap around provision.



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Will my child have to wear school uniform?

Yes, we expect all children to return to school wearing their school uniform.

What will happen when children arrive in school?

Children will take their bags and coats into their 'bubble' cloakroom. Children will have their own equipment kept in a plastic zip pocket (provided by school) next to them. Children must not bring in pencil cases.

What will the curriculum look like? What will be taught during schooling?

The curriculum will be different as we will need time to fully assess the children academically and to get a feel of how the children are managing socially and emotionally. We will still be teaching a broad and balanced curriculum including English, maths, phonics/reading, science and computing alongside the other foundation subjects but a greater emphasis will be placed on reading/phonics, English and maths in order to identify gaps and facilitate catch up learning to take place.

Will children share classroom resources?

No, it is important that children do not share resources such as pencils, rulers etc. Each child will have their own equipment such as pen, pencil, glue stick, rubber etc. These resources will be kept on their desk in a plastic zip pocket.

Will there be break times/ lunchtimes?

Yes, there will be break times in the morning and an allocated time at lunchtime in separate areas. Children in different bubbles will not be allowed to mix. Free play will be allowed but the children will be encouraged not to touch each other. Each bubble will be given a designated time when they can go onto the playground, or school field.

What will happen about school meals?

We are working closely with Solihull Catering. Our plan for March will mean hot and cold dinners will be served as normal. Year group bubbles will eat in the hall, two bubbles at a time separated on different tables with the exception of Years 5, who will eat in their classrooms.

Will there be morning snack?

Fruit will be provided by the government from March for Nursery to Year 2.

Milk will be available to order for Nursery to Year 6 (free until the child turns 5 but orders must be placed.)

Children will need to bring a healthy snack from home for Years 3-6 and it is **vital** they have a named water bottle.

Will there be daily collective worship?

Yes, although all collective worship will take place in classrooms and via 'Teams, (video conferencing). There will be no gathering in the school hall for any form of assembly.

Will there be PE lessons?

Yes, this will outside whenever possible and weather permitting, and if not in the school hall in their year group bubbles. Please ensure you send your child in in their indoor and outdoor P.E kits on the days they have P.E. This is to avoid unnecessary changing at this time. FS2 only require indoor kit.

Will Year 3 be going swimming/

Yes, Year 3 will be going swimming. This will recommence on Monday 15th March with similar safety measures to those in place during the Autumn term 2020.



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Will I receive a fine if I decided not to send my child to school this academic year?

Yes. The Government advice from September 2020 is that school is once again statutory. We would ask that you drop off and collect your children at the specified times to avoid contact with other bubbles. **Please do not arrive more than 5 minutes before your allotted time.** If your child is late (within 20 minutes of the start time) then the register will be marked with an 'L.' If more than 20 minutes late then this will be marked with a 'U' code and will be unauthorised.

What would happen if my child's teacher is absent from school?

If your child's teacher is absent from school, we are now able to utilise staff across year group bubbles and have supply staff in though this will only be used as a last resort if we cannot cover internally. All staff will be required to socially distance from children where at all possible.

Homework?

We are still considering whether we continue with homework books or move to a new online homework platform. Any current websites utilised for homework can continue.

Will there be any school before and after school clubs?

We have taken the decision to restart after school clubs (separate from the Beehive) run by in school staff. Information about these will be sent out shortly.

Will visitors be allowed into school?

We will only be allowing essential visitors on site. Following government guidance, we will now be able to have colleagues such as supply teachers and the music service come into school but there will be a clear protocol in place that they must follow.



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Can you please explain why you have chosen this plan?

Why is Kineton Green plan different to other schools?

We are aware that different schools are considering different models and are preparing different plans for when they reopen in September. It would be unfeasible to have one plan which can be rolled out across the country, or indeed across a local area. Each school has its own unique set of circumstances and its own unique community.

Why is the plan different for children in Nursery and Reception?

Children in Years 1 to 6 will be expected to sit on their chair at their own desk for the duration of their sessions across the day. There will be minimum movement within the classroom. Where possible pupils will face forward.

We could not expect our Nursery and Reception children to do this. In sending your child back to Nursery or Reception, it will be on the understanding that these children will have significantly more contact with each other than in other year groups (Years 1-6). We will, of course take every precaution to minimise transmission.

Why does my child need to stay in the same group? Why can't they change groups?

This is to minimise transmission between groups of different children. For examples, child A in Year 1 is infectious but is not symptomatic. They infect children in their bubble on a Monday. On Tuesday they move to another bubble and they then infect this group too, 30 children have now been infected by one child.

We hope this document has clearly set out our plans and the measures we have put into place to keep you, your child and our staff safe.