



Kineton Green Primary School



School Prospectus



Welcome to Kineton Green Primary School



'Pupils of all ages are proud of their school... Pupils enjoy coming to school. They are thoughtful, polite and friendly. They are keen to talk about their learning and are proud of the things they have achieved.' Ofsted May 2016

We would like to welcome you and your child to Kineton Green Primary School. We are a friendly, community school, committed to providing the very best education for your children. With your support, we are confident that your child's primary years will be happy and successful.

Kineton Green School provides a caring environment, which ensures that a range of opportunities will be provided for the academic and personal development of every child. The staff at our school is absolutely committed to the education of the whole child, providing a stimulating and motivating environment whilst helping them to achieve success, confidence and enjoyment.

As a successful school we believe that education is a partnership between school and home, which is achieved by parents and teachers cooperating and working together. Many opportunities for your involvement in school activities will be given, and your interest and contributions valued. At Kineton Green Primary we believe 'Every Child Matters' and are committed to providing the very best education for your child and all the pupils in our care.

We want both you and your child to enjoy belonging to Kineton Green Primary School and hope you will find this prospectus a useful introduction. Should you require any further information, or would like to visit us, please do not hesitate to contact the school directly.

We look forward to welcoming you and your child to Kineton Green.

Mrs T Mason and the staff and governors at Kineton Green Primary.





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School Contact Details

Kineton Green Primary
School Kineton Green Road
Solihull,
West Midlands
B92 7EB

Telephone: 0121 706 3873

Email: office@kineton-green.solihull.sch.uk

Website: www.kineton-green.solihull.sch.uk

Head Teacher: Mrs T Mason



Chair of Governors:

Please address all correspondence to
The Chair of Governors,
Mr M Temple,
c/o Kineton Green Primary School.

Email: governor@kineton-green.solihull.sch.uk

Local Authority

Solihull Metropolitan Borough Council
Education Department
P.O. Box 20
Council House
Solihull
West Midlands B91 3QU

Telephone: 0121 704 6000

Website: www.solihull.gov.uk





School Vision and Values

At Kington Green we create a safe, enjoyable and exciting community in which every person is valued and encouraged to explore their potential in an infinitely changing world. Underpinning this are our values of respect, safety, trust, confidence and engagement in

Become the Bees Knees at Kington Green!



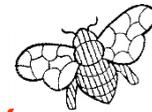
Be safe and healthy

Be confident

Be trustworthy and honest

Be a life-long learner

Be respectful



Values:

Respect:

- Recognise, respect and embrace the diversity of faith, culture and beliefs.
- Ensure all voices are recognised and valued. Include all and treat everyone equally.
- Take care of our environment.

Safety and Health:

- Make choices which help contribute to a healthy lifestyle.
- Be aware of factors which help keep ourselves and others safe.

Trust and Honesty:

- Be trustworthy and honest to oneself and others.

Confidence and Self Esteem:

- Foster self confidence and self esteem.
- Understand that we can learn through our mistakes.
- Accept we are all different (no two individuals are the same) and we all have our own special qualities
- Be resilient and resourceful.

Learning:

- Ensure the pupils are at the heart of Kington Green School
- Have high standards for each child to enjoy learning and achieve to the best of their abilities. Ensure all pupils have equal and inclusive opportunities to access learning and achieve success.
- Equip pupils with skills for life.



Admission and School Organisation

FS1 (Nursery)

There are up to 26 children admitted into the part-time, morning Nursery class (FS1) at Kineton Green. From 2019, applications for admission should be made directly to the school. Please contact the school for more information and application forms.

FS2 (Reception)

There are up to 30 children admitted into the full-time, Reception class (FS2) at Kineton Green at the beginning of each academic year. Applications for places need to be made in the autumn prior to your child starting school. For more information, contact the School Admissions Team

Solihull Admission Team
Council House
Tel: 0121 704 6693
Website: www.solihull.gov.uk

The school cannot guarantee that a Kineton Green Nursery pupil will be admitted to the Reception class. Parents of children in FS1 must apply via Solihull admissions to request a Reception place.

Parents of KS1 (Infant) children in Primary Schools do not need to apply to the same school for a KS2 (Junior) place as children will automatically continue into the Junior phase.

Transfer to Secondary School

Our local secondary school is Langley School and at the end of Year 6 many of our children will transfer there. However, parents can request a place at another Solihull or Birmingham school, if they prefer, and some children may choose to apply to a selective school which will require successful completion of an entrance examination. Parents in Solihull Borough are sent details of the transfer procedures in the Summer Term of Year 5.

School Organisation

Foundation Stage 1 (Nursery)

26 children on a part-time basis; 8.55am – 11.55am (mornings only)

Foundation Stage 2 (Reception)

1 class of 30 children (max.) on a full time basis; 8.50 am – 3.10 pm

Key Stage 1 (Years 1 & 2)

1 class of 30 children (max.) in each class on a full time basis; 8.50am – 3.15 pm

Key Stage 2 (Years 3-6)

1 class of 30 children (max.) in each class on a full time basis; 8.50am – 3.15 pm



The Curriculum

The school follows the National Curriculum, ensuring that we have a broad and balanced curriculum to enable children to meet their potential.

The Early Years Foundation Stage:

Every child deserves the best possible start in life and these crucial years set the standard for learning and development. At the heart of the EYFS is the principle that our youngest children need to play, explore and create to learn effectively.

At Kineton Green, we follow the statutory EYFS curriculum which encompasses seven areas of learning. These are all inter-connected, with three being 'prime' areas which being identified as particularly important for 'igniting children's curiosity and enthusiasm for learning' and for 'building their capacity to learn, form relationships and thrive'. Successful development in these areas enables progress in the 'specific' areas of the curriculum.

Prime Areas

- Communication and Language Development
- Physical Development
- Personal, Social and Emotional Development

Specific Areas

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design



Key Stage 1 and 2

Our aim is to provide a broad and balanced curriculum, which promotes British values and spiritual, moral, cultural, intellectual and physical development for all of our children. The National Curriculum begins in the autumn term of Year 1 and is organised into the following subjects:

- English
- Mathematics
- Science
- Computing
- Art
- Design & Technology
- History
- Geography
- Music
- Physical Education
- Personal, Social and Emotional Health
- Religious Education

Furthermore, we currently teach French to pupils in Key Stage Two (Years 3-6). Links are strong with our local secondary school, Langley (a specialist college for arts and languages).



Collective Worship

We aim to promote pupils' spiritual, moral, social and cultural development through our daily act of Collective Worship. Whole school assemblies and class discussions provide an opportunity to reflect on personal beliefs, find out about other people's beliefs and to discuss moral issues. Parents have the right to withdraw their children from Collective Worship. If you wish to do so, then please contact the Head teacher.

Wider Opportunities Music

In conjunction with Solihull Music Service we provide pupils in Years 1-4 with an hour of music tuition each week by specialist music teachers. In Year 4, all pupils have the unique experience of learning guitar alongside their peers. The guitars are loaned to our pupils free of charge and can be taken home each week for practise. The children have an opportunity at the end of the year to perform to parents and staff alongside other schools at the Guitar Jamboree, usually held at Warwick Arts Centre or Birmingham Town Hall. This is a spectacular and extremely entertaining evening! In addition, peripatetic teachers visit school during the normal school day to deliver lessons on a range of instruments, including clarinet, flute and guitar.

School Council:

Our 'School Council' is made up of twelve children from across the school. These children are elected to be representatives for their class and attend fortnightly meetings to discuss relevant matters of interest concerning school organisation and development. The School Council is actively involved in decision making within the school and regularly conducts surveys to gather views and opinions from their peers. Any child in the school may put forward a suggestion to the School Council via their class council. The aim of the School Council is to develop an awareness of citizenship and involve all our children, to some extent, in the running of the school.



Learning Outside of the School Day

School Run Clubs:

At Kineton Green we enrich our pupils learning with a variety of before and after school clubs with something to appeal to everyone. Each term we offer something new to pique the interest of our children. Most of the clubs are run by our very own health and well-being mentor Mr C and have included football, art, design and technology, ICT, boxing, hockey, tennis and gymnastics. *See the school website for the days and times of our current offer.*

The clubs take place either in the school hall, a suitable classroom or outside. Before school clubs start at 8am until 8.45am and after school clubs run from 3.15pm until 4.30pm. There is a small weekly charge, payable termly, through Parentpay, to help cover costs.

These clubs are very popular and places fill up quickly. We advise our clubs list a few weeks before the start of the new term and places are allocated on a first come, first served basis.

Other Clubs:

Stardust Dance Academy This dance club is available to children of all ages and meets every Thursday in the school hall, after school.

Olton VI Brownies The Brownie pack meets every Tuesday at 6pm in the school hall.

Olton VI Guides The Guides meet every Tuesday evening at 7.30pm in the school hall

School Trips

During the school year all our pupils have opportunities to visit locations that will support and enhance their learning experience. Whilst these are of value in their own right, outings form an integral part of work being carried out at school.

Year 6 pupils have the opportunity to take part in a residential visit which offers them the chance to engage in adventurous outdoor activities. For the past few years, they have stayed at the Boreatton Park PGL Centre in Shropshire and have had a great time taking part in activities such as kayaking, abseiling, climbing, high-ropes and archery. The whole experience helps them develop self-confidence, self-esteem and fosters great team spirit within the year group.

Whilst all would agree that school trips are an invaluable part of your child's education, due to funding constraints, we are, unfortunately, unable to meet the cost of transport and entrance charges from the school budget. We therefore, always ask parents for a voluntary contribution towards the costs. Realistically, although contributions are voluntary, we are unable to go ahead with a trip if costs are not covered.



Inclusion

Kineton Green Primary School is committed to providing a high quality education. We believe that all children have a common entitlement to a broad and balanced academic and social curriculum. This includes children with medical needs or those who experience other barriers to learning (Special Educational Needs). This may include difficulty with learning, sensory or physical impairment and emotional or social development needs.

In keeping with our ethos and 'Five Bees' we believe that all children should be equally valued in school and strive to develop an environment where all children can flourish. This does not mean that we will treat all children in the same way, but will respond to each in ways which take account of their varied life experiences and needs.

Provision (the support your child is receives) is dependent on the needs of each child. It may include changes to the physical environment, access to equipment and resources in addition to changes in teaching styles. In most cases this can be achieved at classroom level, but in some cases the use of proven intervention may be required. If required, external agencies (e.g. speech and language therapist) will be involved to carry out further assessment and provide advice. The SENCo (Special Needs Co-ordinator) is responsible for monitoring the progress of pupils with special needs and the provision they receive.

Our SEND (Special Educational Needs and Disability) Information Report outlines the ways in which we support all our children. This can be found on our school website. A hard copy is available upon request from the school office. This can be made available in a larger font if required.



School Uniform

The school uniform is as follows. Please make sure that **every** item is named!

Winter	Summer
Foundation Stage 1 & 2	
White polo shirt Red V-neck sweatshirt or cardigan Grey jogging bottoms, trousers or skirts Sensible appropriate footwear	White polo shirt Red V-neck sweatshirt or cardigan Grey jogging shorts or skirts Red and white check dress Sensible appropriate footwear (no open-toed sandals)
Key Stage 1	
White polo shirt Grey uniform trousers or skirt/pinafore Red V-neck sweatshirt or cardigan Grey, black, red or navy tights or socks Black shoes (not boots)	White polo shirt Grey uniform trousers, shorts or skirt/pinafore Red and white check dress Red V-neck sweatshirt or cardigan Grey, black, red or navy tights or socks Black shoes or formal school sandals (no open-toed footwear)
Key Stage 2	
BOYS Grey uniform trousers White formal shirt with school tie Red V-neck sweatshirt/jumper Grey socks Black shoes	BOYS Grey shorts or uniform trousers White short or long sleeved shirt with school tie Red V-neck sweatshirt/jumper Grey socks Black shoes
GIRLS Grey skirt, pinafore or uniform trousers White formal shirt with school tie Red V-neck sweatshirt/jumper or cardigan Red/navy/grey/black tights or socks Black shoes (not boots)	GIRLS Red and white check dress Red V-neck sweatshirt/jumper or cardigan White socks Black shoes or formal school sandals (not open toed footwear)



The school tie is navy with red and gold stripes.

The white polo-shirts and v-neck jumpers are all available with the school logo.

Red school fleeces or reversible waterproof fleeces with school logo are available for outdoor wear. Any other coats should be black, grey or navy blue.





PE Kits

Indoor	Outdoor
Foundation Stage 1	
From January, FS1 are expected to come to school wearing their PE kit on Thursdays: <ul style="list-style-type: none"> • White polo shirt • Black or grey jogging bottoms/leggings • Trainers 	Not required
Foundation Stage 2	
T-shirt in the colour of their house team <ul style="list-style-type: none"> • Egyptians = yellow • Romans = emerald green • Victorians = royal blue • Vikings = red Black shorts Pumps	Not required
Key Stage 1 & 2	
T-shirt in the colour of their house team <ul style="list-style-type: none"> • Egyptians = yellow • Romans = emerald green • Victorians = royal blue • Vikings = red Black shorts Pumps	<ul style="list-style-type: none"> • T-shirt in the colour of their house team (can be the same t-shirt as used for indoor PE) • Sweatshirt in their house team colour or a black sweatshirt • Black jogging bottoms • Training shoes (Velcro fastenings if possible for Y1 & Y2)

Pupils from FS1 to Year 6 are placed in a house team, which will be the same house as any siblings already in school. These houses are used for a wide variety of activities, competitions and rewards.

Year 3 pupils will also require swimming kits including a swimming hat.

Uniforms are available from 'Early Years', Shirley and 'Midland School Wear', Acocks Green. School regularly stocks school hats (for the summer) and book bags for KS1 and KS2.



Jewellery and Personal Property

We do not allow any jewellery in school except wrist watches, and we cannot undertake to be responsible if these are lost or damaged. Children who have pierced ears may wear small studs to keep the piercing open. These must be removed or covered for PE lessons. You will appreciate this rule is made with your child's safety in mind. Pupils in Year 3 will not be allowed to wear any earrings when swimming. Items worn to observe religious practices are permitted but we request that they are removed (where possible) or covered during PE and games, to ensure safety of the child/other children in the school.

Whilst every effort will be made to encourage children to look after their personal property we would like to point out that we cannot be held responsible for the loss of valuables, including mobile phones, and request children not to bring them to school.

Book Bags & PE Bags

Book bags (FS and KS1) and school bags (KS2) with the school logo and standard school sun hats are available only from the school. Payment should be made online via ParentPay.

All pupils in FS2, KS1 and KS2 will need a drawstring pump bag for their PE kit. In Years 1 - 6 children will need a small bag/rucksack for their outdoor PE kit. These will need to be brought into school at the beginning of each half term, where they will stay. Both indoor and outdoor PE kit bags will be sent home at the end of each half term to check sizing and to be washed.

Daily Checklist

Please make sure your child brings all of the following to school **every day**:

- Book bag or school bag
- Suitable outdoor wear, e.g. coat, winter/sun hat, gloves
- Named, re-fillable sports water bottle (no juice)



Useful Information

School Meals

Excellent school meals are prepared on the premises, offering a number of choices. These are available at the current charge, and may be paid for online via ParentPay. Please notify school of any special dietary requirements.

Universal Free School Meals are available to children from FS2 to Year 2. This is a government initiative to encourage healthy eating in schools. Parents must register for their child's free meals via SMBC's website, prior to starting school – please visit www.solihull.gov.uk/fsm for more information. It is important to register even if your child is reluctant to try school meals.

Free school meals are available beyond Year 2 for all children whose parents are in receipt of certain benefits. Parents who think they may be eligible must apply online www.solihull.gov.uk/fsm. This benefit cannot be backdated. Whilst a child may be eligible, free meals will only be provided from the date of application. Please ask at the school office for further details.

If parents prefer, a packed meal may be brought to school. Your child should bring this in a small plastic box marked with his/her name and class. Please ensure that the meal is nutritious and balanced, providing sufficient nourishment for a child's busy day. Although a chocolate biscuit may constitute part of a meal, sweets and chocolates are not appropriate.

Drinks

All children may bring in their own water in a suitable plastic bottle (with a sports top) for mid-morning break. They can re-fill these throughout the day from water dispensers.

Milk is available free for pupils under 5 years of age and is available to all pupils at a subsidised rate via "Coolmilk". www.coolmilk.co.uk

Snacks

FS and KS1 children are currently provided with a piece of fresh fruit daily (from a Government Scheme). KS2 children are allowed to bring to school fresh fruit, dried fruit or a fruit cereal bar for their mid-morning break. As part of our National Healthy School Status, School Council has decided that any other snacks, such as chocolates, crisps or sweets, are inappropriate.



Arrival and Collection Arrangements

Both FS1 and FS2 children are to enter the door to the FS unit from the FS1 playground when the door opens at 8.50. For security reasons, the door will be closed at 9.00 and any latecomers should be signed in at the main office by a parent or carer. At the end of the day, the children should be collected from the same door at 11.55am (FS1) or 3.10pm (FS2).

* KS1 and KS2 children may enter the school grounds and wait on 'the courts' from 8.35 am. *No child should arrive before that time as supervision cannot be guaranteed.* The children will be collected from 'the courts' by their teacher at 8.45am. The playground gate will be closed at 8.45 am for security reasons. Any latecomers should report to the main school entrance for admittance and must be signed in by a parent or carer.

KS1 and KS2 parents are requested to be at school by 3.15pm to meet children in the waiting area. Children are brought to and handed directly over to parents/carers. If they are delayed, parents are asked to contact the school with a telephone call and meet awaiting children in the entrance hall.

If neither parent nor carer is collecting, the school should be informed of the arrangement as children will not be allowed to go with an unauthorised person.

The school follows a Green Travel Plan. Families are encouraged to walk to school whenever possible, pursuing healthy exercise and supporting care of the environment.



Pupil Welfare

Behaviour

The school endorses a positive approach to discipline and behaviour. Our aim is to develop self-discipline in all our children, and teach them to consider the feelings and well-being of others. We expect our children to respect all others and to be careful with possessions belonging to themselves or those shared.

The children know the school and class rules which ensure their safety and happiness. We try to use as many rewards and as few sanctions as possible in order to develop their pride in their achievements. Inappropriate behaviour which could be disruptive to your child's education is challenged and targets towards improvement are set. Parents are involved in discussions about their child's behaviour and we aim to model consistent examples of politeness, respect and consideration.

Caring, kindness and consideration are an integral part of the ethos of Kineton Green Primary School.

School Attendance

You will appreciate that, by law, children must attend school regularly. Periods of absence are harmful to a child's education and need to be kept to an absolute minimum. Punctuality is of paramount importance as lessons begin at 8.50 am – late arrival means that vital early work is missed.

We ask that you arrange all regular dental and other medical appointments outside of school hours to minimise disruption to your child's learning.

Leave of Absence Request

DFE guidelines prohibit Head teachers from granting leave of absence to a pupil except where there are exceptional circumstances. Parents must notify school of any planned absences by completing a Leave of Absence Form. This should be submitted to the Head teacher at least 2 weeks prior to the planned absence along with any evidence to support the application. Please refer to the school's Attendance Policy for further details. Forms are available from the school office.

Unauthorised Absences

It is now a legal requirement for schools to publish annually their figures for unauthorised absence. All unauthorised absences are closely monitored by the Head teacher and, in instances of 10 unauthorised instances (i.e. 5 days), cases will be referred to the LA Enforcement Team who may issue a Fixed Penalty Notice.

Lateness is also recorded in the school register and monitored by the Attendance Officer. Pupils arriving after 8.50am must be brought to the school office and signed in by an adult. Pupils arriving after registration has closed, at 9.10am, will be marked in the register as absent.

Absence

When children are absent, school must be notified by telephone **before 9.30am** on the first day of absence and then daily, if the absence continues. Accurate records have to be kept by the school and any unauthorised absences are then investigated by the School Attendance Officer and, if necessary, by the LA Enforcement team.



Illness

If your child is absent from school due to illness, please telephone the school office by 9.30am to notify us of the reason. The Attendance Officer will contact parents if we have not been notified of the reason for a child's absence. The school has a statutory duty to keep accurate records of attendance and ensure that all pupils are accounted for.

If your child has on-going illnesses or medical needs, the school needs to be informed in writing of any emergency procedures to be followed for long-term medical conditions.

Asthma inhalers may be administered in school by the children themselves under the guidance of a member of staff – parental consent forms must be completed.

If it is necessary for a child to have medicine during school hours, we would ask parents to come to school at lunchtime to give it personally. Please let us know if a child has any special medical problems, such as allergies or asthma, or if spectacles should be worn etc. **Please make sure we have up-to-date telephone numbers and contact details for emergencies.** Medicines can only be administered in school, by staff, where required 4 or more times per day. The medicine must be dispensed with the child's name and dosage details. *See Medicines policy for further details.*

In the case of sickness we ask parents to leave 24 hours following the last bout of sickness before returning your child to school. In the case of extensive sickness across the school this may be extended to 48 hours.

Head Lice are a frequent problem in all schools. Please check your child's hair and scalp regularly. Medication available from a pharmacist should be applied and children should be clear of lice before returning to school. Please inform the school if your child has been infected.

Children with long hair should have it tied back each day for a variety of health and safety reasons.

Equal Opportunities

Equal opportunities means opening up access for every child and family to full participation within the learning environment. No member of the school community is treated less favourably because of his or her social class, gender, race, culture, disability, learning difficulties, age or sexual orientation.

Safety and Security

We are very aware of the need to keep our site secure and the safety of our pupils, staff and visitors is of paramount importance. Regular reviews and developments are made. Security locks with intercom and an internal badge system all aid our protection. For Health and Safety reasons, dogs (except for guide dogs) are not allowed on the school premises.

No Smoking Policy

In compliance with the law and in order to promote awareness of Health and Safety for the children of Kineton Green Primary School, smoking is not permitted within the building or in the school grounds at any time.



Partnerships and the Community

Parental Involvement

It is the policy of the school to involve parents in the education of their children. Home/school links are fostered by opportunities for co-operative work supporting school activities, e.g. home loan reading and diary, spellings, topic research, maths activities, etc.

We are most grateful to those parents who help in classrooms during school hours or who support occasional events such as trips or workshops. We hope that it is as rewarding for them as it is beneficial for the children. We seek to provide regular opportunities for parents and for members of the wider community to share assemblies, concerts and events organised by the Parent/Teacher Association. Regular newsletters inform parents of these events.

Our volunteer parents will need to undergo a DBS check prior to coming into school. See *our volunteering policy for full details*.

Parent/Teacher Association (PTA)

The PTA has representatives from the parents, staff and the governing body who work in a supportive role, raising funds and organising events for the whole community to share and enjoy. The extra funding donated to the school enriches the curriculum, directly benefiting the children. Social events help to build a feeling of belonging to the school community. All parents are automatically members of the PTA and active participation is always welcomed. If you would like details please contact the school office who would be happy to help.

A Voice for Parents

Ofsted use 'Parent View', an online questionnaire that allows parents and carers to give their views on their child's school at any time of the year. The 12- question survey covers a range of topics, including quality of teaching, bullying, behaviour and levels of homework, allowing parents to give a view about their child's school on each issue, with a final question as to whether or not they would recommend the school to other parents. The feedback will help other parents make important choices about their child's education and provide Ofsted with information about schools that will help inform priorities for inspection. The Parent View website is available at www.parentview.ofsted.gov.uk.

The Community

Kineton Green staff and governors actively promote partnerships with pupils, parents, other local schools, local places of worship and organisations from the local and wider reaching community.



The Governors

The Governors have a wide background of experience gained in both public and private sectors, bringing together a range of skills within the governing body. Together with the Head teacher and teaching staff they promote and steer the school in order to achieve the Government objectives of giving each child the best start throughout their Primary education both in learning and social skills, within the constraints of the school budget.

The Governors' aim is to ensure that the school maintains and endeavours to improve upon its high standards, both as a caring school and centre of learning and continually strives to improve and widen its role in the community.

In the recent Ofsted inspection (May 2016), the Governors were commended for their commitment and engagement with the school.